

Colfax Greenwood Fire Board Meeting

March 7 2022

Meeting called to order @7:00p.m. by M. Proffer, pledge of Allegiance was said.
Board Present: Marilyn Proffer, Ruth Reddy, Shelly Bigelow, Nancy Wood, Jason Nelson.

Board Absent: Wes Westbrook

Public Present: Mike Mix, Ken Cowley.

Public Comment: Mike Mix reported to the Fire Board he had heard from Mr. Shively regarding work on the generator. Mr. Shively would be coming to the fire barn Wednesday to continue hook up and the generator would need to be hooked to gas line for completion. OSHA regulations regarding workplace reporting requirements, set to be implemented in 2025, were brought to the Fire Chief's attention. Jason was given a copy and said he would research the upcoming regulations. Jason stated Aaron Sogge was compiling an inventory record and will also be compiling a training record. Mike pointed out discrepancies regarding the newly formed Fireboard Bylaws, the Colfax Greenwood Townships Fire Department Constitution and the Amended and Restated Fire Department Cooperative Agreement. Those being: The Bylaws must be approved by both Townships and reviewed by an attorney.

Motion: to approve minutes from February by N. Wood, seconded and passed.

Motion: to pay bills as presented, with the understanding a refund of the worker's comp audit is forthcoming, by S. Bigelow, seconded and passed.

The Treasurer's report will be filed for audit.

Fire Chief's Report:

Jason reported as to which firefighters attended the monthly meeting, which was not included in his board report. Jason would like to install a fuel tank at the fire barn, to contain diesel fuel for the fire trucks. He will be contacting Crystal Flash for a quote. Jason reported that firefighters Paige Mosse, Chuck Mosse, Rachel Tidey, and Joe Bigelow also work for other fire departments.

Old Business: S. Bigelow asked when the generator was installed, it was July 2021. She wondered what date the warranty would be applied from. There needs to be a plumber for the hookup of the generator to the LP tank. Crystal Flash will be contacted.

A copy of the newly formed Colfax Greenwood Fire Board Bylaws will be sent to the Colfax Township Clerk for distribution to the Colfax Board members. Shelly Bigelow will forward the Bylaws to the Greenwood Township Board. They will be reviewed by both township boards.

Recovery ordinance and Fire department millage is tabled until April.

New Business:

The 2002-23 fire department operational budget was discussed the fire board went over each line item budget noting the revenue sources capping at \$66,251.00. Line item expenses proposed for 2022:

Chief Salary-\$3,600

Firefighters wage-\$14,000.00

Motion: S. Bigelow, seconded and passed (\$30.00 per 2hr run / \$15.00 per hour over 2hrs)

Treasurer Salary-\$1,800.00

IRS-\$1,800.00

Truck Gas-\$1,800.00

Uniforms/SCBA-\$0

Snow Plow-\$800.00

Communications-\$1,400.00

Heat-Electric-\$3,500.00

Maint./Repair/Equip.-\$8,000.00

Training-\$2,000.00

Office Supplies-\$300.00

Insurance-\$13,500.00

Health-\$500.00

Capital Outlay-\$8500.00 (carryover for generator)

Building Maint.-\$2,500.00

Professional fees-\$1,000.00

Software updates-\$500.00

Total-\$65,500.00

Motion: to approve 2022-2023 operational budget by N. Wood, seconded and passed.

Capital Outlay budget will be forwarded to Townships for approval which will contain:

3 sets Wildland gear- \$6,618.00

1 set Turnout gear-\$3,000.00

2 SCBA Packs & 2 Tanks-\$6,000.00

Total: \$15,618.00

New Fire Truck: \$125,000.00

A chairperson and Secretary/Treasurer needed to be appointed for the 2022-2023 fiscal year. S. Bigelow expressed a desire to split the Secretary/ Treasurer position, and nominate N. Wood for Secretary. M. Proffer pointed out our Bylaws have the position combined and we would need to split the salary and amend the recently approved budget. R. Reddy felt if the Fireboard wished to change the Secretary/ Treasurer Job, and split the duties, it should be done preceding the March meeting. She was unwilling to do only the Treasurer's position without future board discussion.

Nomination: S. Bigelow Chairperson 2022-2023, R. Reddy Secretary / Treasurer 2022-2023 motion passed.

Submitted by,

Ruth Reddy, Secretary